



**HEADQUARTERS**  
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Date:	13 <sup>th</sup> May 2009

Rhona Harper  
Partner  
Shepherd and Wedderburn  
155 St. Vincent Street  
Glasgow  
G2 5NR

Dear Ms Harper,

**SCOTTISH PRISON SERVICE (SPS) - HM PRISON KILMARNOCK  
CONTRACT AMENDMENT NO.2**

I enclose a copy of the fully signed Contract Amendment No.2 pertaining to the above contract between SPS and Kilmarnock Prison Services Limited (KPSL).

As your organisation retains a copy of the aforementioned contract on behalf of SPS, I would be grateful if you could arrange for the enclosure to be associated with it.

Yours sincerely,

**COLIN BELL**  
SPS, Senior Procurement Specialist

Copy to: Barry Mackay, SPS Contract Manager for HMP Kilmarnock (without enclosure) ✓



Scottish Prison Service Contract No. 00388 – (the “Original Contract”)

**Contract Amendment Number 2**

**Contract between The Scottish Ministers (Scottish Prison Service) and Kilmarnock Prison Services Limited (KPSL) - HM Prison Kilmarnock**

This Contract Amendment should be annexed to the Original Contract. This Contract Amendment shall be read and shall take effect as one with the Original Contract. All terms and conditions shall remain the same as the Original Contract, subject to the amendments detailed hereunder. The words and expressions used in this Contract Amendment shall have the meanings ascribed in the Original Contract unless the context dictates otherwise or unless detailed herein. In the event of any conflict between the provisions of the Original Contract and this Contract Amendment, then the provisions of this Contract Amendment shall prevail.

We the undersigned, hereby agree to the amendment of the Original Contract in accordance with the following:

**1. Schedule I – Named Representatives of Authority/Contractor**

The attached Schedule I replaces the original Schedule contained within the Contract.

**2. Contractor’s Registered Office**

The following address supersedes that originally stated in the Title of both the Minute of Agreement and the Direct Agreement within the Contract:

Kilmarnock Prison Services Limited  
C/o Law Debenture Corporate Services Limited  
5th Floor, 100 Wood Street  
London  
EC2V 7EX

**All other Terms and Conditions shall remain the same.**

Signed for on behalf of

Scottish Prison Service (SPS)  
By: W.F. Pretswell  
Name: W. F. PRETSWELL  
Title: DIRECTOR  
Date: 28/6/09

Signed for on behalf of

Kilmarnock Prison Services Limited (KPSL)  
By: Andrew Crawshaw  
Name: ANDREW CRAWSHAW  
Title: DIRECTOR  
Date: 23/4/09

This is Schedule I to the Minute of Agreement between The Secretary of State for Scotland and Kilmarnock Prison Services Limited dated 10 November 1997 for the Design, Construction, Management and Financing of a Prison at Kilmarnock.

## **NAMED REPRESENTATIVES OF AUTHORITY/CONTRACTOR**

### **Part 1 – Named Representatives of the Authority**

For the purposes of Clause 1.1.71 of the Contract, the following shall be a Named Representative of the Authority:

The Director of Finance and Business Services  
Scottish Prison Service  
5 Redheughs Rigg  
Edinburgh  
EH12 9HW

### **Part 2 – Named Representative of the Contractor**

For the purposes of Clause 1.1.72 of the Contract, the following shall be a Named Representative of the Contractor:

The Managing Director  
Kilmarnock Prison Services Limited  
C/o Serco Home Affairs  
Discovery House  
18 Bartley Wood Business Park  
Bartley Way, Hook  
Hampshire  
RG27 9AX